

## WRWSD Board of Trustees Monday Meeting – 4/27/26

President Levermore called the meeting to order at 6:00pm.

**Roll Call:** Present: Brumley, Dombroskie, Engle, Feil, Harper, Levermore, Mgr. Wilkin, Supt. Wilson

Absent: Gruber was excused.

### Minutes:

- A motion was made by Feil and seconded by Dombroskie to approve the 4/11/26 minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.
- A motion was made by Feil and seconded by Harper to approve the 4/18/26 Annual Meeting minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.

### President's Report (Levermore):

- President Levermore reminded everyone that they each have a WRWSD mailbox at the Office.
- It's that time of year when bogus emails are sent to our email addresses asking for money. Please ignore these. Reach out if you are suspicious or question the validity of these emails. As Executive Officers, we will never email any Trustee asking for money.
- President Levermore passed out information for Trustee training opportunities. As Trustees, we should be engaging in these opportunities to make sure we are doing things correctly. The Ohio Rural Water Association offers courses and has question and answer options. He suggested to Mgr. Wilkin that we schedule a work session with Attorney Tom Mayes to do a legal review. RCAP is another viable resource that has training opportunities, can do rate studies, assist with government financing and other items. Mgr. Wilkin attended a RCAP workshop and found it very beneficial.
- The Ohio Sunshine Law training is June 30<sup>th</sup>. It is online and lasts approximately three hours. You can register for the course on the Attorney General's website. The course has been valuable to us as a Board. The next training, after June, is scheduled for September.
- We will be looking into rapid communication/notification systems and improvements to speed up the process for reaching members about issues. Mgr. Wilkin will look into the costs associated with creating a database and sending mass texts. We currently use Facebook, e-mail blasts and the Lake Waynoka website to communicate water and sewer issues with the community.
- We are looking into moving towards electronic billing vs. mailing WRWSD statements. The estimated savings would be \$9,000/yr. Mgr. Wilkin is hoping to have an ACH payment option later this year.
- The Board discussed the General Manager's time allocation to the WRWSD since we pay a portion of his salary. Most of his time last year was consumed by the WPOA. We have huge projects that need attention, such as, the WRWSD plant expansion, possible regionalization with Russellville and searching for funding through grants and low to zero-interest loans. The Board discussed a few options moving forward.
- Vice President Engle will be creating a Google Drive account for WRWSD records and information. Once complete, he will have an in-service.
- Vice President Engle will be reviewing and presenting updates to the WRWSD bylaws. Treasurer Feil volunteered to help when she can. Added items could be regionalization with nearby communities and language concerning Trustee behavior and removal, if warranted.

### Treasurer's Report (Feil): None

### Manager and Plant Superintendent Report (Mgr. Wilkin/Supt. Wilson):

- The March usage of BCRW was much less. We are producing our own water. Switching back and forth from WRWSD and BCRW reverses the water direction and causes water discoloration.
- We are planning for the second clarifier to be installed towards the end of the year. Supt. Wilson plans to reduce the flow rate we treat and extend the timeline. Adding a second shift will minimize our use of BCRW.
- Water coming out of the reservoir travels 300 yards to the plant reducing contact time for chemicals to treat the water. We borrowed a jar tester from Hillsboro to see if it will help us treat manganese in the interim while we are waiting for the second clarifier and plant expansion.
- We experienced a low-pressure issue during backwashing and discovered a broken valve. It has been replaced and may have contributed to low water pressure.
- The EPA mandates that the water from the lagoon be diluted 10:1 which is why the lake is down two feet. We are excited about our possible regionalization with Russellville as it may allow us to obtain a direct discharge permit, therefore eliminating the need to lower Lake Waynoka in the spring.

- Supt. Wilson will be reviewing his updated capital project plan at next month's meeting.

**Old Business: None**

**New Business:**

- The Board met with DLZ Engineer, Gary Silcott, via teleconference to discuss the possible regionalization between the WRWSD and Russellville. Regionalization means that WRWSD would provide treatment of wastewater from Russellville via a substation outside Lake Waynoka. We will have a meter and charge Russellville monthly for our services. The WRWSD infrastructure stays within Lake Waynoka. Russellville is the customer and not individual property owners in the town, therefore, Russellville residents will be unable to attend WRWSD meetings and/or run for the WRWSD Board. Gary explained that the memorandum of understanding (MOU) allows discussion between both entities for 120 days to seek a possible agreement for waste allocation before signing a contract. It is important to note that the MOU does not lock us into a contract and only authorizes negotiations. All non-starters would have to be satisfied. The WRWSD would like to see a direct discharge permit issued from the EPA. We are hopeful that the EPA will offer a 0% interest loan and possibly some grants to help make this a reality. Russellville will need to secure their own funding to build a substation to collect waste. Mgr. Wilkin will post FAQs on the Lake Waynoka website about the regionalization with Russellville. President Levermore asked Gary what a 0% interest loan would look like vs. a 3.5% interest rate loan. The difference is huge and saves the community over \$200,000 per year plus we would get monthly sewer payments from Russellville. Gary suggested we continue to save for replacing our old water and sewer lines. Secretary Dombroskie asked for an expansion timeline. Gary said it would take 12 months or so to complete the design. It will take 12-18 months to apply for funding. In August, the EPA nominations are due and we will apply for a principal forgiveness loan/grant. The project will be completed in phases.
- The Board discussed a unique situation of a new home being built on an adjacent lot and the old home being torn down. Owners would like to run the taps and grinder pump from the old house to the new one. We will need more information.

**Motions and Resolutions:**

- A motion was made by Feil and seconded by Harper to allow Mgr. Wilkin to sign the memorandum of understanding between Russellville and WRWSD regionalization. A yea/nay vote was taken and the motion passed unanimously.
- Motion # 2026-11 was made by Feil and seconded by Harper to approve WRWSD permits for lot #971 & 972. A roll call vote was taken and the motion passed unanimously.
- Motion # 2026-12 was made by Engle and seconded by Feil to approve WRWSD permits for lot #3361. A roll call vote was taken and the motion passed unanimously.
- Resolution #2026-01 was made by Feil and seconded by Dombroskie to authorize Waynoka Regional Water and Sewer (WRWSD) to apply for, accept, and enter into a water supply revolving loan account (WSRLA) agreement on behalf of the district of WRWSD for construction of water facilities; and designating a dedicated repayment source for the loan: Whereas, the District of Waynoka Regional Water and Sewer seek to upgrade its existing wastewater facilities; and Whereas, the District of Waynoka Regional Water and Sewer intends to apply for Water Supply Revolving Loan account (WSRLA) for the construction of the water facilities; and Whereas, the Ohio Water Supply Revolving Loan Account (WSRLA) requires the government authority to pass legislation for application of a loan and the execution of an agreement as well as designating a dedicated repayment source; now therefore, be it resolved by the council of the District of Waynoka Regional Water and Sewer, Ohio: Section 1. That General Manager Wilkin be and is hereby authorized to apply for a WSRLA loan, sign for all documents for and enter into a Water Supply Revolving Loan Account (WSRLA) with the Ohio Environmental Protection Agency and the Ohio Water Development Authority for planning, design and/or construction of water facilities on behalf of the District of Waynoka Regional Water and Sewer, Ohio. Section 2. That the dedicated source of repayment will be Water Reserve Fund #607-00. Section 3. That is resolution shall take effect and be in force from and after the earliest period allowed by law. A yea/nay vote was taken and the motion passed unanimously. Passed April 27, 2026 after one reading.
- Resolution #2026-02 was made by Feil and seconded by Harper to authorize Waynoka Regional Water and Sewer District (WRWSD) to apply for, accept and enter into a cooperative agreement for construction of WTP improvements project between the WRWSD and the Ohio Water Development Authority and declaring an emergency. Whereas, the District of Waynoka Regional Water and Sewer (hereafter referred to the "LGA") are adding a second clarifier to address algae bloom there by protecting the health and the safety of the public

while meeting OEPA requirements; and Whereas, the LGA desires to obtain a loan from the Ohio Water Development Authority (hereafter referred to as the "OWDA") to finance costs of the planning of such facilities on the terms set forth in the Cooperative agreement (defined below); and whereas the OWDA has indicated its willingness to make a loan for that purpose and on those terms; Now therefore, be it ordained by the Board of the Waynoka Regional Water and Sewer District, Ohio: Section 1: That the LGA hereby approves the planning of the aforesaid WTP improvements in cooperation with the OWDA under the provision , terms and conditions set forth in the "Cooperative Agreement for State Planning Project" as set forth in Exhibit A (the "Cooperative Agreement") and hereby authorizes the President and WRWSD Clerk of the LGA to execute the Cooperative Agreement with the OWDA substantially in the form set forth in Exhibit A. Section 2. That it is found and determined that all formal actions of this Board concerning and relating to the passage of this resolution/ordinance were passed in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code. A yea/nay vote was taken and the motion passed unanimously. Passed April 27, 2026.

**Board Member Concerns:** None

**Executive Session:**

- At 8:16pm, a motion was made by Feil and seconded by Harper to enter into Executive Session to consider the employment of a public employee. A roll call vote was taken and the motion passed unanimously.
- At 8:44pm, a motion was made by Engle and seconded by Feil to exit Executive Session. A roll call vote was taken and the motion passed unanimously.

**Adjournment:** The motion to adjourn was made by Feil and seconded by Harper. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 8:45pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary